



BOARD MEETING REPORT FORM

Name: _____ Division: _____ Date: _____ Meeting: _____

Club visits since last Board Meeting (Club name and date):

Total club visits: _____

Percent visited: _____

OTCs since last Board Meeting:

Date	Location	Attendance (# of Attendees)

Total OTCs: _____

% Percent officers trained: _____

DCMs since last Board Meeting:

Date	Location	Attendance (# of Attendees)	Quorum? Y/N

Total DCMs: _____

Divisional projects since last Board meeting:

Date	Project Name	Attendance	Amount raised/Explanation

Total divisional projects: _____

Total raised: _____

District Relations information:

Newsletters published to date : _____	OTCs to date : _____
Club visits to date: _____	Divisional projects to date: _____
Percent clubs visited to date : _____	New clubs targeted to date : _____
DCMs to date : _____	New clubs built to date: _____

Additional Notes: