



OFFICER TRAINING CONFERENCE REPORT FORM

Name: _____ Division: _____ Date: _____
 Location: _____

Club Name: _____

Club Officers' Names:

	P	VP	S	T	E	W	Other

Other Attendees and Guests:

Percentage of Officers Trained in the Club: _____ in the Division: _____
 How do you plan on training the officers that could not attend?

How successful was the officer training conference?

Describe any problems you had with the meeting or any problems you foresee in your division.

Other comments about the meeting or the officers in your division.

Please attach any materials pertaining (i.e. manuals, agenda, sign-in sheets) to your Officer Training Conference. Copies go to the District Administrator, Zone Administrator, District Governor, District Secretary, and International Trustee within ten days of the Officer Training Conference